

Eastfield Crossing Association Board Meeting Minutes
Wednesday, September 28, 2016

Call to Order at 7:30 pm and presided over by Tim Joyal, President

Meeting Topic: ECA Regular Board Meeting

Location: 87 Bellview Drive, Swanzey, NH

Attendees: Tim Joyal, President, Susan Menees, Treasurer, Susan Kaufmann, Secretary

Approval of Previous Minutes: A motion to approve the minutes of the previous ECA meeting of 8/11/2016 was made by Tim Joyal and seconded by Susan Menees.

New business discussed: ECA does not need registered agent as we are a non-profit HOA. State did not accept our application.

Appointment with Clark-Mortenson insurance agent for ECA to be set up to review ECA's extent of coverage including the water filtering system and septic system.

Guest: Ed Kaufmann brought the Board up to date on the Water and Sewer. Next scheduled septic pumping October 27th. Board approval of recommendation by Brian Stone – Stone Septic to increase the amount of bacterial additive to each tank. Amount per tank to be obtained in writing. Also, request for more information on recommendation that a riser should be added to which tank. Four teams of pump house rotating and monitoring are in place. Water testing coming in October – request on how are people notified by Rob Riendeau that their house water will be tested will be sent.

DES to be notified of name changes for contact information for ECA by Ed Kaufmann.

Discussion that all previous ECA records need to be organized and placed in storage someplace for future Board use. More discussion on this to take place by Board.

DES review board took proactive stance with lawn watering and drought issue for 2016. Discussion at annual meeting water savings and pool fillings for 2017.

Fall clean-up date for October 15 from 8:30 to noon agreed upon. All homeowners to be notified in writing for volunteers and notification to be placed on bulletin board. Some of the chores will include the painting of both fire hydrants and reflectors placed. Clean up around pump house. Replace reflectors on needed pipes around community.

Post closed signs pass at own risk at trail heads for Winter months.

Put out statements for quarterly HOA dues on October 1.

Architectural control committee (Board members) approved new fence for Rich Russell.

Discussion of By-law amendments changed for water amendments reviewed. Further discussion needed by Board.

Board notified by Gary Parenteau ECA snow plow operator that he is no longer available to plow snow. Gave name of recommendation to contact.

Goals for next 30 days: Email for fall clean up assistance. Notify Rick Russell on approval for his fence. Contact snow plow provider Kevin Wilder as recommended by Gary Parenteau and discuss his fees. Timeline for Rick to install fencing. Send out quarterly dues. Follow up with Stone Septic and insurance agent, and follow up with contacts for DES for water testing notification by Rob.

A motion was made to adjourn meeting at 9:26 pm by Tim Joyal and seconded by Susan Menees.