

Eastfield Crossing Association  
Board Meeting Minutes  
Monday, August 20, 2018 - 6:00 pm  
**Swanzey Community House**

Attendees: Susan Menees, Kathy Hart, Ed Kaufmann, Jake Lane, Pat Klitch, Jack Woonton, Kevin Westcott, Don Skiba, Carolyn Noah, Wayne Noah and Jon Peters

Meeting called to order: The meeting was called to order at 6:00.

Approval of July's Minutes: There were no questions in regard to July's minutes. A motion was made to accept the minutes. The motion was seconded by Jake lane. Minutes approved.

Architectural Committee: Jake Lane

- Over the past month four projects have been submitted and approved.
- There will be a neighborhood clean up the weekend of October 13 and 14<sup>th</sup>. Volunteers are needed as well as trucks to haul debris to the dump.
- C&C mowing: We will continue as contracted to have C&C mow every three weeks for remainder of summer.

Website Update: Kathy Hart

- Susan and Kathy have met with Robin of Charlesworks. We have uploaded all member information and board minutes to the new web site. We should be going live with new site in next week or two.

Water: Kathy Hart

- Clarification of NHDES Violation: After checking with the state of NH we have learned that the required water sample was taken in 2<sup>nd</sup> quarter but that our technician failed to submit the written quarterly report. The report has now been submitted.

Septic Repair Project: Susan Menees and Kathy Hart

- Review of Bids (See Bid Summary Below)
  - o Alt 1 Bid and Alt 2 Bid are separate costs and not included in the lump sum bid
  - o Lawrence will take stones from Barden leach field so no need to dispose of them on the field at the entrance to Bellview.
  - o It is unknown what costs will be for extra pumping on Barden. A suggestion was made to discuss with Brian Stone and see if we can coordinate with the fall pumping schedule
  - o Need to determine if cost to remove any trees are included in the overall cost
  - o Both Rob Hitchcock and Dale Freihofer are familiar with Lawrence's work and feel they would do a good job.
- Waiver requests to NHDES
  - o The Board has had to submit a letter to NHDES acknowledging the State's design recommendations as well as asking for a waiver to use the existing tanks. Rob Hitchcock anticipates no problems with getting waiver to use the existing tanks
- Bills Received to date:

- To date we have paid out approximately \$10,000 most of which was for engineering and design costs. SVE has submitted another bill for \$7,000 but has agreed to wait for payment until we secure loan

Update on Septic Loan with Mutual of Omaha:

- M of O requires that our yearly income be 105% of our normal expenses, plus interest and principal on the full loan of \$250,000, regardless of how much money we draw.
- Initially M of O wanted us to show a yearly income of \$90,349 based upon \$63,000 in yearly operating expenses plus \$27,349 in interest and principal on loan.
- We have submitted a budget showing yearly income needing to be only \$72,360 based on our expected yearly operating expenses plus the principal and interest on the loan.
- We have also submitted paperwork showing that the additional \$100.00 per quarter collected in 2018, to supplement savings, should be applied to the loan leaving an additional \$52.00 per quarter per household
- We await Mutual of Omaha's response. If approved we would have to begin collecting the additional \$52.00 per quarter, per household, in October 2018.

Treasurer's Report:

- As of date of the meeting three households had not paid their quarterly dues. If not paid in next 30 days we will need to take to court
- A bill for \$695.00 has been received from Dan Waterman for repairs at well house at the end of June
- A reminder was given that people can be paying their quarterly dues monthly if this makes budgeting easier. A question was asked if we could move from quarterly billing to monthly. This would require a change in the by-laws which would have to be approved by two thirds of the homeowners.

Meeting Adjournment: The meeting was adjourned at 7:00

Minutes submitted by Kathy Hart, ECA Secretary

**Addendum:** Based upon feedback from the 8/20/18 Board meeting and input from engineer Rob Hitchcock of SVE Associates and Dale Freihofer of Freihofer Septic Design, the Board has awarded the bid for replacement of leach fields A and E, as well as Alternate bids 1 and 2 to Leonard Lawrence Excavating Inc.

Eastfield Crossing Assoc Leach Field Construction – Bid Summary

Bids submitted 8/15/2018

Prepared by SVE Associates 8/16/2018

		Bidder		
		Lawrence	Lucius	Rawson
Lump Sum	Construct A and E	\$108,000	\$128,000	\$160,000
Bid Alt. #1	seal risers, 4	\$2,500	\$2,000	\$2,300
Bid Alt #2	add risers, 2	\$3,000	\$1,000	\$3,600
Unit price #1	septic system sand, cy	\$14	\$22	\$23
Unit Price #2	over excavation, cy	\$10	\$10	\$10
Time	days to complete E	16	-	10