

**Eastfield Crossing Association  
Board Meeting Minutes  
Monday, Oct 22, 2018 - 7:00 pm  
Swanzy Community House**

**Attendees:** Susan Menees, Kathy Hart, Jake Lane, Ed Kaufmann, Jack Woonton, Kevin Westcott,

**Meeting called to order:** The meeting was called to order at 7:00.

**Approval of September's Minutes:** There were no questions in regard to September's minutes. A motion was made to accept the minutes. The motion was seconded by Ed Kaufmann. Minutes approved

**Old Business:** Susan Menees and Kathy Hart

- New Website: The new website is up and running as of 9/29/18.
- Third Board member:
  - o Now that loan has been signed we need to fill the third Board seat. We ask that anyone interested contact one of the Board members

**Well House Update:** Kathy Hart

- Heating coil: Dan Waterman has installed the heating coil for the pump house
- Stone Septic will be pumping the Bellview tanks on November 1st and 2<sup>nd</sup>.

**Treasurer's Report:** Susan Menees

- Balances:
  - o Checking Account: \$10,366.05
  - o Savings Account: \$30,446.76
- Outstanding Dues have been paid:
  - o As of September first two homeowners were still outstanding in their dues necessitating the filing of Small Claims Actions on Sept 5th. Both parties have now paid in full including late charges and court filing fee
  - o A third homeowner who had paid their dues, but paid late, has reimbursed the association the related late fees
- Septic Project
  - o A draw request was made to Mutual of Omaha in the amount of \$63,911.17 and payments have been made as follows:
    - \$ 502.50 Dale Freihofer - services of 4/15 and 7/11/18
    - 5,000.00 SVE Associates - Bills dated 8/26 and 9/22/18
    - 7,408.67 SVE Associates - June and July 2018 bills
    - 51,000.00 Leonard Lawrence Excavators - Work completed as of 10/1/2018. Billing reflects 90% completion of System A and 15% completion of System E

**Architectural Control:** Jake Lane

- Fall Clean Up

The fall clean up took place on October 22<sup>nd</sup>. Several families participated enabling us to clean up Barden Circle, clean up the entrance road, and trim trees leading to the pump house. C&C will be contacted to give us an estimate for removal of all of the debris.

**Septic Project Update:**

- Barden: As of 10/17 one field had been hooked up and is operational. The second field needs to be inspected by NHDES
- Bellview: Both fields have been inspected by NHDES and just need to be hooked up.
- Once all of the fields have been regraded they will be hydro-seeded
- We have received a bill from Stone Septic in amount of \$4,000 for pumping of the Barden tanks on 10/5, 10/7, 10/9 and 10/12. We believe that there are two additional pumpings that we have not yet been billed for.

**Septic project follow-ups**

- The Board was asked to follow up on placement of markers around the new leach fields, finishing off of the culvert on Bellview, and testing of pumps in December. In addition a question was asked if there was going to be any extra dirt from the project which could be offered to homeowners. We have been told that all of the dirt will be used for the project.

**New Business:**

- Moving meetings to every other month
  - o The Board asked for feedback on moving meetings from monthly to every other month. It was agreed to schedule the next meeting for Dec 10<sup>th</sup>.

**Meeting Adjournment:** The meeting was adjourned at 8:00

Minutes submitted by Kathy Hart, Secretary

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